



GScan Online processes case documents through an automated document capture & image processing within Office 365 for ALUMAX, Inc., leading company in Import&Export of non-ferrous metals.

"We immediately saw the potential for efficiency gains with a system that would automate our processes and eliminate errors and redundant workloads, not to mention, it's easy accessed, has a great interface, and really gets the job done."

- Renata Gracova, Member of the Board of Directors - ALUMAX, Inc.

COMPANY NAME

ALUMAX, Inc.

CUSTOMER PROFILE

Specializing in import, export and re-export of semi-finished goods from non-ferrous metals.

COMPANY SIZE

<200

SOLUTION

Consolidation of IT systems with the use of MS Office 365 and GScan Online for complex work with documents in SharePoint Online. Document Capture within SharePoint Online, metadata entering, and all OCR recognition in one click.

SOLUTION CONT'D

- ▶ Flexible document capture within Office 365 with no manual retyping of information
- ▶ Automated extraction of information to SharePoint metadata fields, through GScan Online's premium functionality, click-to-index OCR
- ▶ Solution availability from any location to search and retrieve all business case documents
- ▶ Support Document Capture with production scanners, multifunctional printers, and mobile devices.
- ▶ Process documents from any source such as, emails, file folders, and Cloud storages (ex. OneDrive, Dropbox, and etc.)

Modern technologies such as Microsoft Azure and Office 365 all provide an easier way of working with digital content. GRADIENT has launched the recent generation of its product **GScan Online** – a SharePoint App, knocking down the frontiers between Office 365 and its simple use at work with documents obtained from a wide range of devices.

PROJECT BACKGROUND

Like the majority of companies, ALUMAX, Inc. was using a stand-alone solution and application. This making it quite difficult to keep matters of business organized, fully accessible, easy to work with secure and safe, as well as an overall efficient working manner right at the office.

GRADIENT helped **ALUMAX** process case documents through a simplified document capture and image processing of documents with implementing their product – GScan Online.

BUSINESS OBJECTIVES

- ▶ automated capture of documents with no manual retyping of information
- ▶ solution availability from any location to search and retrieve all business case documents
- ▶ complex coverage of the business' workplace operations, mainly work with MS Office documents, common working space for the company's employees, and userfriendly scalability options
- ▶ elimination of paper communication

*The above criteria are aimed to achieve two very important objectives: **Minimizing company expenses, and achieving increased employee productivity, allowing for concentration to be maximized on the fulfilment of business goals.***

CONCLUSION

The consolidation of the applied IT systems' solutions and applications were the main reasons for the change in ALUMAX's document management and data processing operations. With clients travelling, and at different locations, the Office 365 solution was the most logical and efficient in achieving all their document-centric processing goals.

Office 365 and **GScan Online** together, offered the first step towards an increased work productivity of the staff as they work as a strong team sharing important information. The sophistication of GScan Online had even the biggest disbelievers overwhelmed with assertion of its efficiency, compared to previous working rituals.

GScan Online completed the mosaic of possibilities with Office 365. Office 365 focuses on user-friendly capabilities with documents in SharePoint Online, which may come from various resources. Typical sources of documents in most cases start in their original hardcopy form, which are later digitized and made available to other users – no matter the location (ex. Emails).

Making these captured documents processed without manual retyping of information is the ideal scenario GRADIENT wanted to fulfil so that their process is easily implemented, user-friendly, and that all information is searchable and retrievable from any location. GScan Online, was the solution.

“Ultimately, we’d like to eliminate paper communication, be able to process order forms once without manually retyping information and having it somewhere securely stored, but easily accessed to all of us.”

- Renata Gracova – ALUMAX, Inc.

GSCAN ONLINE HAS PROVIDED THE FOLLOWING POSSIBILITIES

- ▶ Obtain documents from various types of multifunctional devices in Cloud storages, and OneDrive/DropBox directly into SharePoint Online through mobile devices as well
- ▶ Immediate view of digitized sets of documents
- ▶ Advanced algorithms for digitized image processing such as automated color functions, auto-deskew, auto-rotation, and automated adjustments of a document taken as a photograph using any mobile device
- ▶ Automated extraction of information to SharePoint metadata fields, through GScan Online’s premium functionality, click-to-index OCR
- ▶ Automated recognition of metadata for documents using click-to-index OCR system directly from the digitized document
- ▶ Profile configurations take place directly within SharePoint Online as well as content structures for various types of documents for metadata entering
- ▶ A clean HTML5 solution with no installation needed

GScan Online was designed to meet the modern requirements for a great user experience, and because of that, all the functionalities are available to the user directly through Office 365 from a single window.

With just a simple plug n’ play feature into SharePoint, you’ll have the quickest setup with no hassles. Imagine document capture with effortless image processing, automated metadata recognitions, and an easy-to-use click-to-index OCR, all at your fingertips.



“Thanks to GScan Online, our productivity shot up an astounding 68%. It’s easy and effortless to work with, and our documents are in a constant motion, safely and securely.”

- Renata Gracova, Member of the Board of Directors – ALUMAX, Inc.